

**TOWN OF WOLFEBORO  
TECHNICAL REVIEW COMMITTEE  
July 1, 2015  
MINUTES**

**Members Present:** Corey Ryder, Code Enforcement Officer, Tom Zotti, Wolfeboro Fire Department, Adam Tasker, Public Works Department.

**Members Absent:** Barry Muccio, Director of Operations, Electric Department, Stu Chase, Wolfeboro Police Department.

**Planning Board Representative Present:** Kathy Barnard, Chairman.

**Staff Present:** Rob Houseman, Director of Planning & Development, Lee Ann Keathley, Secretary.

**Francis R. Cartier, Jr.  
Minor Site Plan Review ~ Home Occupation  
62 Trotting Track Road  
Case #201509  
TM #147-9**

Rob Houseman stated the applicant has filed a Minor Site Plan Review application to permit a home occupation for assembly of firearms, defined as manufacturing by the ATF, and internet sales at 62 Trotting Track Road.

Francis Cartier stated the name of the business is Wolfeboro Rod and Gun, LLC; noting such is registered with the NH Secretary of State. He stated the business is a mail order/e-commerce business start-up that is focused on internet sales of hunting and fishing gear. He stated the business will not consist of retail sales; noting the purpose of the office is to administer the business. He stated that once he has his Federal Firearms License he will, on occasion, have customers in the home to fill out transfer paperwork as required by State law. He reviewed the ATF permit process.

**It was moved by Kathy Barnard and seconded by Tom Zotti to accept the application as complete. All members voted in favor. The motion passed.**

*Rob Houseman opened the public hearing.*

Rob Houseman questioned the hours of operation.

Francis Cartier replied Monday through Friday 10AM – 2PM.

Rob Houseman confirmed the business would consist of internet sales only. He asked whether firearms would be sold.

Francis Cartier replied no; noting the firearms have already been purchased and are then transferred to him. He stated sales with firearm suppliers are done on the internet.

Kathy Barnard verified that customers would be picking up the firearms.

Francis Cartier replied yes and noted the interstate transfer of firearms is controlled by the ATF.

Rob Houseman confirmed that Mr. Cartier is an agent transferring the firearms that have been purchased in another state.

Francis Cartier stated that handguns can only be sold to NH residents.

Kathy Barnard confirmed that the handguns are shipped to Mr. Cartier and then assembled.

Francis Cartier stated that he primarily sells fully assembled firearms however; he noted he has the capability to assemble firearms. He noted that he receives a fee on the transfer of firearms in addition to receiving the proceeds from any internet sale of firearms through his own website.

Rob Houseman noted the ATF process required the Town's review. He asked if there are any requirements imposed by the ATF regarding storage of firearms.

Francis Cartier stated that firearms to be sold are required to be sold with gun locks however, there are no storage requirements.

Tom Zotti verified there would not be any gun loading.

Francis Cartier stated he is just now getting the business up and running; noting the business is part of his retirement plan.

Kathy Barnard verified there would not be retail sales on site.

Rob Houseman stated a sign permit would be required.

*There being no further questions or comments, Rob Houseman closed the public hearing.*

Rob Houseman reviewed the following recommended conditions of approval;

1. No modification shall be permitted to the exterior of the building or to the site shall be permitted in conjunction with this use, including outdoor storage, display or sale of materials beyond what is currently permissible.
2. Review and approval of the business shall be in compliance with the NH Fire Code and Town Building Codes.
3. All signage shall conform to the Wolfeboro Sign Ordinance.

**It was moved by Corey Ryder and seconded by Adam Tasker to approve the Francis R. Cartier Jr. Minor Site Plan Review application, Case #201509, subject to the recommended conditions of approval. All members voted in favor. The motion passed.**

Respectfully Submitted,  
*Lee Ann Keathley*  
Lee Ann Keathley